

## Record of officer decision

<b>Decision title:</b>	<b>Provision of Straight Mile Cycleway Landscaping and Groundworks (Phase 2)</b>
<b>Date of decision:</b>	2 November 2020
<b>Decision maker:</b>	Director for Economy and Place
<b>Authority for delegated decision:</b>	A cabinet member decision was taken on 5 October 2020 (decision to spend £5,432k of LEP funding that was allocated to further develop the Hereford Enterprise Zone). The full report and decision notice can be found here  <a href="http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50033910">http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50033910</a>
<b>Ward:</b>	Dinedor Hill
<b>Consultation:</b>	Work falls under the decision to spend £5,432k LEP funds (as above) which gives the Director of Economy and Place the authority to implement (as confirmed with Governance). The commercial team have been consulted throughout the process to ensure that contract procedure rules are correctly followed prior to issuing the notification letters. Finance and legal have also been consulted.
<b>Decision made:</b>	Award of contract to Home Farm Nurseries (Pinvin) Ltd for the construction of the Straight Mile Phase 2 landscaping and groundworks. Phase 2 work includes additional landscaping/groundworks, improved cycleways/walkways, improved green areas (including green gym items) and provision for the inclusion of public art.  The quoted cost of the works is £191,892.14 with a contracted delivery period of 12 weeks. It is requested that a total figure of £200,000 is signed off to allow some contingency which is often needed with construction projects.
<b>Reasons for decision:</b>	Alongside the creation of new development ready land, Hereford Enterprise Zone has been undertaking a range of complementary site wide improvements and increasing ways in which people can access the zone via walking and cycling. Work along the Straight Mile forms a key part of these improvements. Phase 1 of the Straight Mile works was completed in March 2019, with phase 2 now ready to be delivered by the appointed tender.  A full open market tender exercise has been undertaken following the Council's contract procedure rules with support from the Commercial team. Home Farm Nurseries (Pinvin) Ltd has scored highest in the evaluation exercise.  The tender is based on a 12 week delivery period, which fits with the scheduled timetable for completing the works this calendar year. The planting element of the project also needs to be carried out before the end of the planting season
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	The tender opportunity was advertised by open tender via the Council's procurement portal, and evaluated according to cost and quality
<b>Details of any alternative options considered and rejected:</b>	The possibility of not carrying out the works has been considered. However, improvements along the Straight Mile are central to the programme of site wide improvement across Hereford Enterprise Zone. The developments are also key to encouraging people to access the zone via cycling and walking
<b>Details of any declarations</b>	None

<b>of interest made:</b>	
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Signed

Richard Ball  
Director for Economy & Place

Date: 2 November 2020